

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: L. Robert Kimball & Associates, Inc.
 Region/Locality: Southeast Region
 Period: 28 June - 26 July 2003

Activity Report		
Task	Hours This Period	Comments
Phase I Active Tasks		
Project Reporting / Status Review	23.75	
1. WSB monthly report.	11.25	
2. Weekly conference calls with Verizon LEC for Greenville County and Sussex County CPE installation.	8.00	
3. Coordinated with Verizon LEC and Surry County to assure installation of UPS.	1.25	
4. Contacted Surry County, Sussex County, Isle of Wight County, and Greenville County for status of CPE installation to be certain counties were fulfilling site preparation needs for Verizon LEC and to determine whether Verizon LEC has been completing work as reported.	3.25	
WSP / LEC Contact & Coordination	16.50	
1. Contacted Verizon LEC project manager to determine status of installations and tentative cutover dates.	4.50	
2. Coordinated with LEC and WSPs to schedule test calls.	3.00	
3. Assisted with test calls and cutover for City of Franklin and Southampton County.	7.75	
4. Addressed issue with T-Mobile for City of Franklin as to why testing and cutover were done without City or PM knowledge.	1.25	See note 1 in Issues of Importance below.
CPE Assessment and Assistance	3.25	
1. Assisted Surry County with issues regarding CPE installation, such as location of temporary PSAP during installation and refurbishing of consoles to accept new CPE.	1.50	
2. Assisted Sussex County with issues regarding CPE installation, such as coordination of all vendors for moving and interfacing equipment and need to refurbish/replace console furniture to accept new CPE.	1.75	
Cutover Planning / Assistance	14.25	
1. Assisted City of Franklin, City of Emporia, and Southampton County with testing and cutover by coordinating LEC and WSPs test dates and verifying test call data.	14.25	See note 2 in Issues of Importance below.
PSAP Strategic Planning	18.25	
1. Attended 07/09/03 WSB meeting, reported minutes to PMs.	5.00	
2. Contacted LEC project manager and network manager about scheduling of, completion of, and prioritization of tasks necessary for CPE installation and cutover for Isle of Wight County, Surry, County, Sussex County, and Greenville County.	9.00	

3. Researched and contacted CPE vendor regarding loss of ALI record during retransmit/rebid.			4.25	See note 3 in Issues of Importance below.
Map / CAD Assessment			7.00	
1. Researched for Nextel that City of Franklin mapping vendor, microData, can differentiate an NCAS call from a CAS call by the pANI.			3.00	
2. Researched for Southampton County and City of Emporia the necessity/importance of a cell tower coverage layer.			3.00	
3. Assisted Surry County with mapping solution information.			1.00	
TOTAL HOURS			83.00	
Completed Tasks				
PSAP Assessments	Region			
Issues of Importance / Accomplishments				
1. 07/14/03 Received email notice from T-Mobile that they had "tested successfully this morning and since there was only one site, went ahead and turned it live". Follow-up contact with City and T-Mobile found that testing was not authorized and that the calls did not go to City, but went to York County. Per T-Mobile, the "ESRK range was not loaded into Verizon's selective router". City requested advanced notification of re-testing once mis-route issue resolved.				
2. Alltel needed to append the directionals on the location descriptions for City of Emporia. Additionally, because Emporia has not built a cell tower coverage layer test calls did not plot for Alltel.				
3. While testing Phase II call receipt at Southampton County, it was observed that when Retransmit was clicked on Plant Equipment Vesta the initial ALI screen (the Phase I screen) was changed to reflect the Phase II ALI data but the Phase I screen was not saved on Vesta. Neither MagIC nor the ALI printer indicated/displayed that the retransmit event occurred. Have contacted Plant Equipment personnel for input.				